



NEW JERSEY DEPARTMENT OF AGRICULTURE
200 RIVERVIEW PLAZA
P.O. BOX 330
TRENTON, NJ 08625-0862



NOTICE OF INTERNSHIP VACANCY

TITLE: Animal Waste Management Plan (AWMP) Intern <small>(Temporary Employee Services, limited to 944 hrs. per fiscal yr.)</small>	ANNOUNCEMENT #: I03-25	ISSUE DATE: 06/13/2025 CLOSING DATE: 07/2/2025
SALARY RANGE: \$15-17/hr Flexible hourly position Monday – Friday, approximately 15 hours/week starting in June extending to August 2025	<input type="checkbox"/> DEPARTMENT WIDE <input type="checkbox"/> STATEWIDE <input checked="" type="checkbox"/> GENERAL PUBLIC	
LOCATION: Division of Agricultural and Natural Resources, Various Farm Locations Across New Jersey (Hybrid field/office-based). Travel required.		
INTERNSHIP DESCRIPTION		
<p>Internship Overview:</p> <p>The New Jersey Department of Agriculture (NJDA) within the Division of Agricultural and Natural Resources, is offering a valuable internship opportunity for students or recent graduates interested in agriculture, environmental science, or natural resources. As an AWMP Intern, you will gain hands-on experience supporting the development and implementation of Animal Waste Management Plans (AWMPs) aimed at reducing Agricultural non-point Source pollution across New Jersey. This position will provide exposure to real-world conservation practices and agricultural planning processes, contributing to meaningful environmental outcomes.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none">Assist in the development of AWMPs by gathering farm data, conducting field visits, and supporting planning activities.Help identify appropriate Best Management Practices (BMPs) for individual farms based on environmental and operational needs.Collect and report on soil, compost, and manure samples.Support outreach and communication efforts with farmers and stakeholders.Aid in preparing documentation, tracking progress, and organizing reports.Participate in the coordination of BMP installations and observe project implementation.Perform administrative and technical tasks as needed to support program goals. <p>Internship Benefits:</p> <ul style="list-style-type: none">Practical experience with agricultural conservation and planning.Mentorship from NJDA professionals and field experts.Opportunity to contribute to an impactful environmental initiative.Potential for academic credit (where applicable).		
REQUIREMENTS		
<p>EDUCATION: Currently enrolled or recently graduated from an accredited college or university in agriculture, environmental science, natural resources, or a related field.</p> <p>SKILLS/EXPERIENCE:</p> <ul style="list-style-type: none">Interest in agricultural sustainability, conservation planning, soil science, and water quality improvement.Strong organizational, communication, time management and problem-solving skills.Ability to work independently and work collaboratively as part of a team.Ability to physically collect soil, compost, and manure samples.Basic computer skills (e.g., Microsoft Office); GIS or mapping skills a plus.Valid driver’s license and ability to travel to farm sites (transportation assistance may be available). If using your own vehicle, mileage reimbursement is \$.047 per mile. <p>LICENSE: Appointee will be required to possess a driver's license valid in the State of New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position</p> <p>FOREIGN DEGREES: Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission, and failure to submit the required evaluation may result in an ineligibility determination. For additional information, please refer to the Civil Service Commission’s website at: http://www.state.nj.us/csc/seekers/about/steps/step2.html</p> <p>AUTHORIZATION TO WORK: Selected candidate must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations.</p> <p>NOTE: The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.</p>		
IMPORTANT NOTICE		
<p>Effective September 1, 2011, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar</p>		

days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless an exemption is obtained. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

ELECTRONIC FILING INSTRUCTIONS

Interested candidates must email a cover letter, including the announcement number, resume and transcripts by the closing date of this Notice of Job Vacancy to njdajobs@ag.nj.gov.

SAME PROGRAM INFORMATION

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted to njdajobs@ag.nj.gov along with your resume, cover letter, announcement number, and transcript (if position has a degree requirement) by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: CSC-SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

BENEFIT(S)*

*Pursuant to the State/Department's policy, procedures and/or guidelines.

TES benefits include: Earned Sick time

The New Jersey Department of Agriculture is an Equal Employment Opportunity Employer